

Expression of Interest Form

First Name:		Surname:	
Job Title:		National Insurance Number:	
Age:		Date of Birth:	
Mobile Phone Number:		Home Address: Including Post code:	
Home Phone Number:		Email Address	
Name of Employer:		Workplace Address: Including Post code:	
Manager's name :		Work place Phone Number	
Hours worked per week:		Manager's email address:	
Level of Qualification applying for:		Title of qualification applying for:	
Start Date with Employer:		Welsh Speaker – None, Small Amount or Fluent	
IT Skills – none, average, good		What IT equipment do you have? Laptop, tablet etc	

Identification will need to be provided to confirm eligibility of funding. Please have **ALL** these documents ready for when you meet your Training Advisor.

- Passport
- Certificate of the highest qualification listed below
- Payslip
- Confirmation of home address via utility bill / bank statement / driving license
- Any GCSE in Maths or English or ESWS/Keyskills in Communication/Numeracy

Education

Please list all examinations and qualifications you have gained, including any NVQs or diplomas you have achieved. Please specify if you have GCSEs in English and Maths
Please also include copies of any certificates you have.

Type	Applicable	Subject	Date	Result
Highest Qualification				
GCSE	Yes or No	Maths		
GCSE	Yes or No	English		
Other RELEVANT Health and Social Care Qualifications Please list – ie NVQs, Key Skills, Essential Skills, GCSEs, A-Levels				

In the absence of previous academic certificates being produced, I authorize Progression Training to apply for confirmation of the highest qualification(s) achieved from my previous school/college/university.

In signing this form I am confirming that I have given consent for my personal data to be held by Progression Training for the purpose of the qualification.

Your rights and choices

Under the General Data Protection Regulation (GDPR) you have the right to:

- access the personal data Progression Training holds on you
- require the Progression Training to rectify inaccuracies in that data
- object to processing on grounds relating to your particular situation (in some circumstances)
- restrict processing (in some circumstances)
- have your data erased (in certain circumstances)
- lodge a complaint with the Information Commissioner's office (ICO) who is the independent regulator for data protection

Learner

Name (Print) _____

Signature _____

Date _____

Employer – I confirm I support this application

Name (Print) _____

Signature _____

Date _____

Please send completed forms to:

Progression Training,
St Davids House
New Road Newtown.
SY16 1RB
01686 629168

Or email:

laura.davies@progression-training.co.uk